

## Understanding between *Linköping University Electronic Press* and Conference organiser

### 1. Introduction

Linköping University (LiU), through *Linköping University Electronic Press (LiU E-Press)* advances scholarly communications and supports open access academic publishing initiatives.

### 2. Parties and definitions

This *Understanding* is entered between *Linköping University Electronic Press*, which is a part of *Linköping University*, referred to as *LiU E-Press*. and the conference representative:

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referred to as *the Organiser* regarding the publication of the conference proceeding:

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referred to as *the Proceeding*. The *Proceeding* can either be a book of abstracts or full conference papers.

### 3. This Understanding and other documents

The *Organiser* needs to be employed or affiliated to LiU according to “Riktlinjer för affiliering till Linköpings universitet” [Dnr LiU-2021-02223](#) (in Swedish).

A [Proceeding application form](#) needs to be filled in and attached to this *Understanding*.

The *Organiser* warrants that the publication of the *Proceeding* is in line with, and that the *Authors* of respective papers/abstracts complies with their obligations in, the “Terms of publication when publishing electronically via *LiU E-Press*” [DNR UB-2022-00023](#),

### 4. Copyright

The author(s) retain the copyright of all versions of the paper or abstract. The *Organiser* shall publish the *Proceeding* with the selected Creative Commons license if applicable (given in the *Proceeding* application form).

## 5. *LiU E-Press'* Obligations

*LiU E-Press* will within this service perform the following obligations:

- a. Assign a series number to the *Proceeding* in a *LiU E-Press* conference series. If applicable, also assign it to other LiU series,
- b. Assign an ISBN to the *Proceeding*,
- c. Provide guidance in the publishing process in the *Publishing platform*. *LiU E-Press* encourages *the Organiser* to arrange another conference webpage for *the Conference* outside the *Publishing platform*,
- d. Deliver the *Proceeding's* metadata to CrossRef, which includes assigning DOIs and if requested depositing reference lists,
- e. Offer a plagiarism check of the *Proceeding*.

*LiU E-Press'* role in publishing conference proceedings is primarily to provide a publication platform and limited administrative resources to make the full conference proceeding and its papers/abstracts available online.

*LiU E-Press* is only a publishing host and its obligations do not include, for example, to check or modify paper formatting and/or referencing system, to do or organise proofreading, to contact authors for corrections, to collect publishing agreements from authors, nor to provide editorial staff in any capacity.

## 6. The Organiser's warranties and obligations

The *Organiser* will perform the following obligations:

### 8.1 The Organiser warrants that:

- a. he/she has the right to publish the *Proceeding* with all its contents in OJS via *LiU E-Press*,
- b. the content will be published open access, i.e., allowing completely free access to the papers.
- c. if applicable, the licence used will be displayed in the *Proceeding* and its included papers,
- d. a clear statement of the peer-review system in use (if any) is included in the *Proceeding*.

## 8.2 *The Organiser will perform the following obligations:*

- a. take the responsibility for the administration of the publishing process of the *Proceeding* and if applicable also the handling of the peer-review process,
- e. prior to publication: collect publishing agreements for all papers from authors and sending those agreements to *LiU E-Press* for archiving at Linköping University. By doing so the *Organiser* warrants that the authors complies with their obligations in the “Terms of publication”.
- b. deliver the *Proceeding* with metadata to *LiU E-Press* according to the [given guidelines](#),
- c. insert the correct Creative Commons information on each paper of the *Proceeding*.

## 7. Signing the Understanding

This *Understanding* is signed by *LiU E-Press* and one or more *Organisers*. Each signee certifies that he/she is authorized to enter into this *Understanding*.

Place/Date: \_\_\_\_\_

Signature:

\_\_\_\_\_  
Edvin Erdtman  
Scientific Editor, *LiU E-Press*

Place/Date: \_\_\_\_\_

Signature:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Organiser

Place/Date: \_\_\_\_\_

Signature:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Organiser